

# Index of Statutory Obligations of Law Enforcement, Mandatory Law Enforcement Reporting, and Mandatory Law Enforcement Policies

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| February 1 .....  | Annual Civil Asset Forfeiture Report to KBI<br>Report required by all law enforcement agencies, including a zero report<br>See details at: <a href="#">KSA 60-4127</a> and <a href="https://kasfr.kbi.ks.gov/">https://kasfr.kbi.ks.gov/</a>  |
| July 31 .....   | Annual Report of Biased Based Policing Complaints to Attorney General<br>Report for preceding July 1 through June 30 required by all law enforcement agencies, including a zero report<br>..... See details at: <a href="#">KSA 22-4610</a> and <a href="https://ag.ks.gov/public-safety/racial-and-bias-based-policing">https://ag.ks.gov/public-safety/racial-and-bias-based-policing</a> |
| Ongoing: Anhydrous ammonia theft or attempted theft.....                            | KSA 21-2501a<br>Must be submitted to KBI within 10 days of incident   |
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| Ongoing: Commission on Police Officer Standards and Training Central Registry ..... | KSA 74-5611a<br>Reports on staffing changes and training of law enforcement officers.<br>See details at this link: <a href="https://www.kscpost.org/agencyforms.html">https://www.kscpost.org/agencyforms.html</a>  |
| Ongoing: Juvenile Offender information to KBI.....                                  | KSA 38-2325 and 38-2326; KAR 10-19-1 et seq<br>Must be submitted to KBI within 14 days of occurrence  |
| Ongoing: Juvenile Offender Fingerprints to KBI .....                                | KSA 38-2313; KAR 10-19-1 et seq<br>Must be submitted to KBI within 14 days of occurrence  |
| Ongoing: Meth lab seizure or dump sites.....  | KSA 21-2501a<br>Must be submitted to KBI within 30 days of incident   |
| Ongoing: Missing persons NCIC entry.....  | KSA 75-712c<br>Must be entered into NCIC within 2 hours of receiving information required for entry<br>High-risk missing persons must be entered into NCIC immediately  |
| Ongoing: Motor Vehicle Crash Reports .....  | KSA 8-1611; 8-1612<br>Must be submitted to KDOT within 10 days of end of investigation<br>See details at: <a href="https://www.ksdot.gov/bureaus/burTransPlan/prodinfo/lawinfo.asp">https://www.ksdot.gov/bureaus/burTransPlan/prodinfo/lawinfo.asp</a>   |
| Ongoing: Offense Reports.....   | KSA 21-2501a<br>Must be submitted to KBI within 10 days of end of investigation<br>See details at: <a href="https://www.ksdot.gov/bureaus/burTransPlan/prodinfo/lawinfo.asp">https://www.ksdot.gov/bureaus/burTransPlan/prodinfo/lawinfo.asp</a>  |

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| Policies, Domestic Violence (Required) .....   | KSA 22-2307                |
| Model Policy: <a href="https://ag.ks.gov/public-safety/domestic-violence/model-policy">https://ag.ks.gov/public-safety/domestic-violence/model-policy</a>  |                            |
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| Model Policy: <a href="https://kcdaa.org/KCDAA-Best-Practices-&amp;-Policies">https://kcdaa.org/KCDAA-Best-Practices-&amp;-Policies</a>  |                            |
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| Policies, Sexual Assault Kit Submissions to Lab (Required) .....   | KSA 22-4621                |
| Model Sexual Assault Kit Policy: <a href="https://www.kansas.gov/kbi/news/docs/Kansas%20Model%20Policy%20Sexual%20Assault%20Evidence%20Collection%20Kit%20Submission%20Retention%20Disposal.pdf">https://www.kansas.gov/kbi/news/docs/Kansas Model Policy Sexual Assault Evidence Collection Kit Submission Retention Disposal.pdf</a>           |                            |
| Model Sexual Assault investigation Policy: <a href="https://www.kansas.gov/kbi/news/docs/Kansas%20Model%20Policy%20Sexual%20Assault%20Evidence%20Collection%20Kit%20Submission%20Retention%20Disposal.pdf">https://www.kansas.gov/kbi/news/docs/Kansas Model Policy Sexual Assault Evidence Collection Kit Submission Retention Disposal.pdf</a> |                            |
| Policies, Stalking (Required).....   | KSA 22-2310                |
| Sample Policy (Wichita PD): <a href="https://www.wichita.gov/DocumentCenter/View/9709/Policy-529---Stalking-PDF">https://www.wichita.gov/DocumentCenter/View/9709/Policy-529---Stalking-PDF</a>  |                            |

This document was prepared by Ed Klumpp, Chief of Police-Retired, Topeka Police Department, for the Kansas Sheriffs Association, Kansas Association of Chiefs of Police, and Kansas Peace Officers Association. Please report any errors or additional items that should be added to [eklumpp@cox.net](mailto:eklumpp@cox.net).  
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